Graduate School of Pharmacy
Gujarat Technological University

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Society of Pharmacognosy (Formerly Indian Society of Pharmacognosy)

Organizes

"25th National Convention of Society of Pharmacognosy"

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International Conference on
"New Horizons of Natural Products and AYUSH Remedies"
November 27-28, 2021

Guidelines for Authors

1. Author Registration

- Every author has to register him/herself on website.
- After Registration, **author will be allotted unique author code (e.g. AP003)** which will be author's identification number for entire conference.
- All fields in the registration are compulsory, and **no changes in the details will be allowed once the author has registered.**
- If, there are multiple authors for a single paper then **every author has to register separately**. All the authors will be given a unique author code which they have to use for various purposes throughout the conference.
- This unique Author Id will be communicated to authors by their registered e-mail only. Hence it is mandatory to give correct mail id.

2. Paper Registration

- After author registration, Paper Title will be required to be registered.
- **Every paper will be allocated unique number (e.g. AP001)**, which will be used as identification code for the Research paper throughout the conference.
- If a person **is going to submit more than one paper, then he/she will have to register all the papers** and for every paper he/she will be given unique number.
- **Every paper should be registered only once <u>even if there are multiple authors.</u>**
- While registering the Paper, **unique author code of all the authors will be required**. Once the data is submitted by the author, **no change in the details will be entertained**. So it is advisable to keep all the author's unique codes ready at the time of title registration.

3. Abstract Upload

- Only *Corresponding author* **will have to login with unique paper number/ paper Id and upload abstract in word** document format.
- Your abstract will be **verified by the review committee**. You have to upload your full paper only after its approval.
- Authors will be communicated by e-mail about the status of abstract.
- If the review committee rejects **the paper on the basis of abstract, then authors will not be allowed** to submit the full paper.
- However, new paper can be registered as per the above procedure.

4. Paper submission

- The review committee will invite few selected abstracts author for submission of full paper.
- Excellent and outstanding papers will be published and decision of the review committee will be final in this regard.
- Author can upload full paper based on the instructions received from the conference committee.
- The Paper should be submitted in the **word document**, as per the format provided on website.
- Recommendations of Review committee should be followed by author while submitting the revised paper after incorporating suggestions given by the review committee.

5. Publication

- Selected peer reviewed papers will be published in conference proceeding with ISBN number, subject to theapproval of the review committee.
- The decision of the conference committee will be final in case of any dispute/discrepancy.

6. E - Certificate

- The E- certificate will be issued to the authors who will attend the conference.

7. Fees Payment

- Authors have to submit fees within the specified dates on the website after intimation of the fees payment via e-mail.
- Fees will be accepted only through **online payment** mode and is **non - refundable**.
- In case of non-payment of fees, paper will be treated as rejected and authors will not be allowed to participate in conference.
- Required fee amount will be displayed under login Id for every paper.
- For every author fee is charged separately considering the category of the authors, as mentioned in table below.
- **Amount mentioned under paper id must be paid by single transaction only.**
- Fee includes breakfast, lunch and snacks for two days. Fee does not include accommodation facility.

FEE STRUCTURE – GSP CONFERENCE

Category	Virtual mode		Physical mode	
	Before 14th November	After 14th November	Before 14th November	After 14th November
Students (UG, PG & Ph. D)	₹ 400	₹ 500	₹ 1000	₹ 1200
Members of Society of Pharmacognosy	₹ 500	₹ 600	₹ 1200	₹ 1400
Non-member from Academia	₹ 600	₹ 700	₹ 1400	₹ 1600
Industry Personal	₹ 700	₹ 800	₹ 1600	₹ 1800
International Delegates	$ 30	$ 50	$ 60	$ 80

- Fees shown in above table is charged per author. Every author has to pay fees even if he/she is submitting paper jointly with other author.

Fee payment process

Step 1 ->

Go to: **https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm**

Step 2 ->

Select State of Corporate/institute – Gujarat

Select Type of Corporate/institute – Education institutions as shown in image below

Step 3: Select Gujarat Technological University in Educational Institute name as shown in image below

Step 4 : Select Category from dropdown list : Registration Fees for Conference

Step 5

5.1 Write "GSP Conference" in conference name.

5.2 Select "Common Fee for Paper Id"

5.3 Write your paper code

5.4 Mention Amount as shown in your login id.

5.5 Follow instruction given by SBI site.

Please remember reference number of your transaction which you will have to mention wherever required.

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